

**Regulations Governing the temporary Working group
for organizing the selection of candidates to the Supervisory Board and Expert Council of the
National Museum of the Holodomor-genocide**

1. General Provisions

1.1. The Temporary Working Group on organizing the selection process for candidates to the Supervisory Board and Expert Council of the National Museum of the Holodomor-genocide (hereinafter – “**Working Group**”) is a temporary advisory body of the Ministry of Culture of Ukraine (hereinafter – “**Ministry**”), established to prepare recommendations necessary for the implementation of the Law of Ukraine dated July 18, 2024 No. 3884-IX “On Amendments to the Law of Ukraine ‘[On Museums and Museum Affairs](#)’ regarding the activities of the National Museum of the Holodomor-Genocide” (hereinafter – “**Law**”).

1.2. The Temporary Working Group operates based on the Ministry’s Order dated “22” October 2025 No. 874, which approved the personal composition of the Working Group from authorized representatives of the ***Committee on Humanitarian and Information Policy of the Verkhovna Rada of Ukraine, the Office of the President of Ukraine, the Ministry of Culture of Ukraine, the Ukrainian Institute of National Memory, the National Museum of the Holodomor-Genocide, Cowater International in cooperation with the Canada-Ukraine Foundation “CUF”*** (Implementer of the International Technical Assistance Project (Program) “**Support for Exhibitions of the National Museum of the Holodomor in Kyiv, Ukraine,**” funded by the Government of Canada through Global Affairs Canada, ITA registration card No. 6237, state registration in Ukraine dated 17.10.2025 (hereinafter – “**Canada ITA Project**”)).

1.3. In its activities, the Temporary Working Group is guided by the Constitution of Ukraine, laws of Ukraine, acts of the President of Ukraine, resolutions of the Cabinet of Ministers of Ukraine, regulatory acts of the Ministry, and these Regulations.

1.4. The Temporary Working Group is not a legal entity.

2. Organization of Work

2.1. The Ministry provides organizational support for the activities of the Working Group.

2.2. Members of the Working Group personally participate in meetings and voting, submit proposals to the Agenda, prepare draft documents independently or jointly with other members of the Working Group, receive necessary materials and draft documents for review within the Working Group, provide comments, observations, and suggestions on the developed draft documents, and agree on their final versions.

2.3. At the first organizational meeting of the Working Group, its members elect the Secretary of the Working Group.

2.4. The initiative to prepare draft documents (decisions, recommendations, analytical materials, etc.) may come from the Chair of the Working Group or its members; heads of structural units of the Ministry; invited experts or representatives of interested parties (subject to agreement with the Chair of the Working Group).

2.5. Meetings of the Working Group are held as needed, but at least once a week.

2.6. Meetings of the Working Group may be held in-person, remotely, or in a hybrid format (videoconference, online platform, etc.).

2.7. Meetings are chaired by the Chair of the Working Group or another member of the Working Group authorized by the Chair.

2.8. In case a member of the Working Group is absent, meeting materials are sent to them electronically.

2.9. The Secretary keeps the minutes of the meeting, which shall include:

- date, time, and format of the meeting;
- list of attendees;
- agenda;
- summary of discussions;
- adopted recommendations;
- voting results (if applicable).

2.10. The minutes are signed by the Chair and the Secretary and kept by the Ministry for at least three years. With the Chair's consent, the minutes may be made publicly available on the Ministry's official website.

2.11. Based on the discussion results, the Chair formulates recommendations for the Ministry.

2.12. Decisions are adopted by open voting with a simple majority of the members present. In case of a tie, the Chair's vote is decisive.

2.13. A meeting is considered valid if at least eight members (50% + 1) are present.

2.14. A member of the Working Group who disagrees with an adopted decision has the right to express a separate opinion, which is attached to the minutes.

2.15. The Secretary shall distribute the minutes electronically to all members of the Working Group no later than the next business day following the meeting.

2.16. The activities of the Working Group are terminated by decision of the Ministry.